



# Client Onboarding Guide

You have the best coach ever!  
Welcome to Practice.

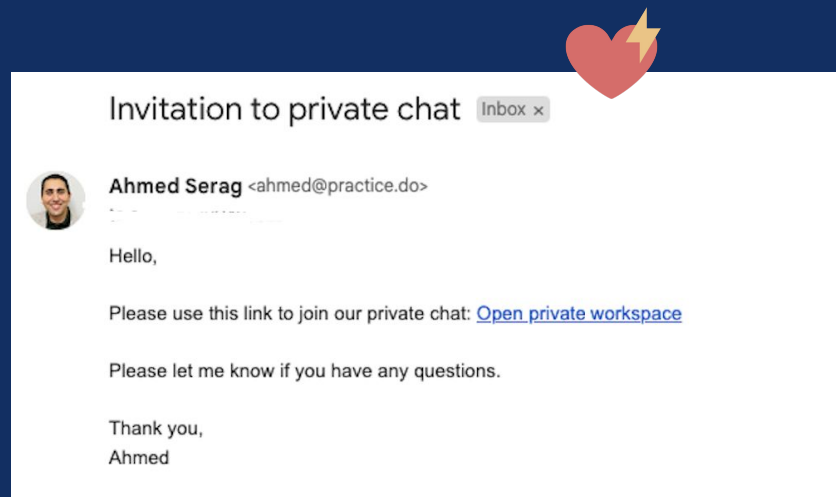


Signing in

# Your coach will email you an invitation link.

The subject of the email will be “Invitation to private chat”.

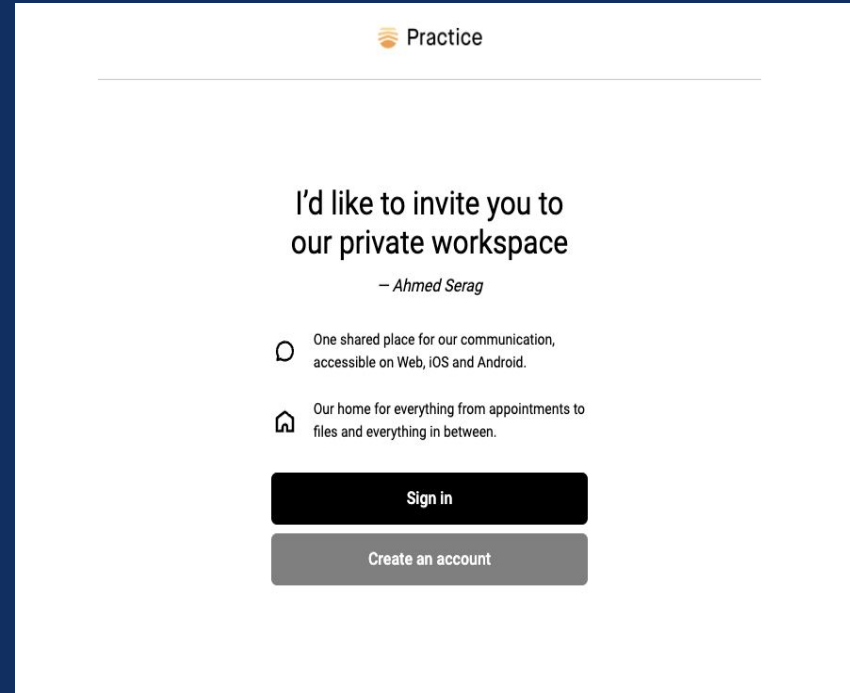
Once you open that email, you’ll want to click on the link (blue, underlined text) and begin your account creation.



Signing in

Once you open the link,  
you'll begin the process  
of creating an account.

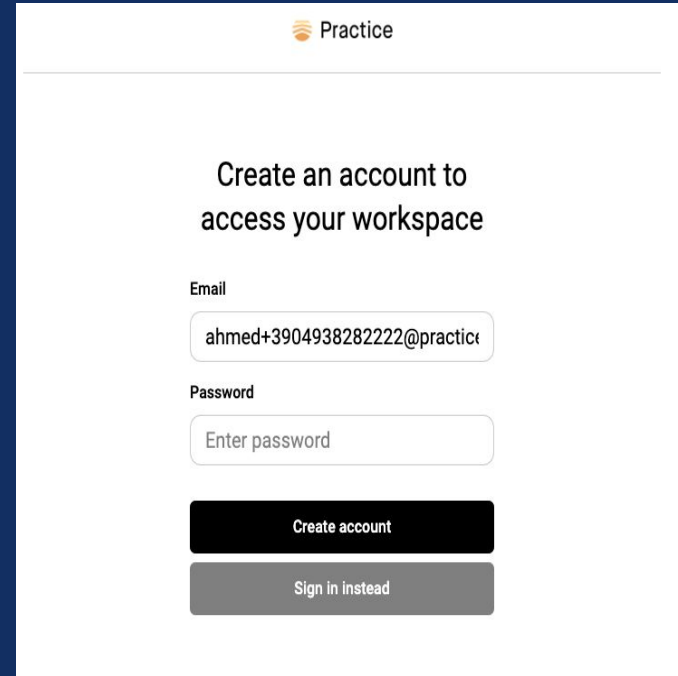
Click "Create an account" and proceed  
onto the next step.



Signing in

# The final step before accessing your shared workspace is creating a password

Set a password and click “Create account”.



The screenshot shows the 'Practice' app interface for account creation. At the top, the 'Practice' logo is visible. The main heading reads 'Create an account to access your workspace'. Below this, there are two input fields: 'Email' with the value 'ahmed+390493828222@practice' and 'Password' with the placeholder 'Enter password'. At the bottom, there are two buttons: a black 'Create account' button and a grey 'Sign in instead' button.



## Using Practice



# Welcome to your client portal

Conversation with  
**Practice Demo**  
○ Inactive

**Welcome Eva!**

You have successfully connected to your private, secure channel with Practice Demo. All your appointments, invoices, tasks and more are easily accessible in your drawer.

Recommend for you

- Make yourself at home**  
Feel free to finalize your name and photo [Edit profile](#)
- Always in your pocket**  
Stay in touch with your coach on the go [Send app to my phone](#)
- Stay focused and add a few to-dos**  
Tap  to access your shared to-dos [Add new to-dos](#)

Today at 5:32 PM

**Eva Tang** joined the channel. Welcome!  
Wednesday at 05:32 PM

Message Practice Demo

Shared to-dos

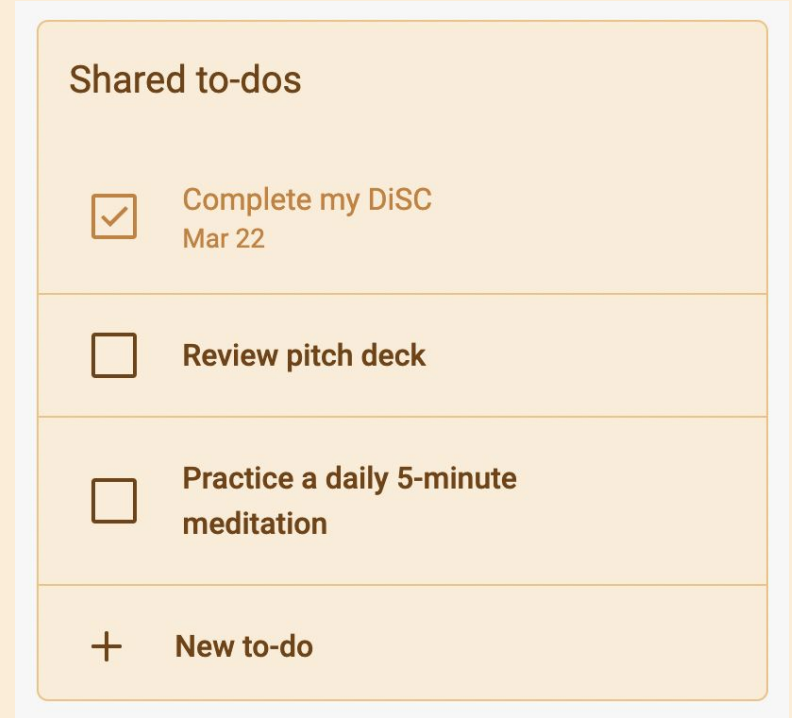
+ New to-do



## Using Practice

# Shared to-dos

Keep track of any action items for you or your coach. Either party can create to-dos, and either party can check them off.

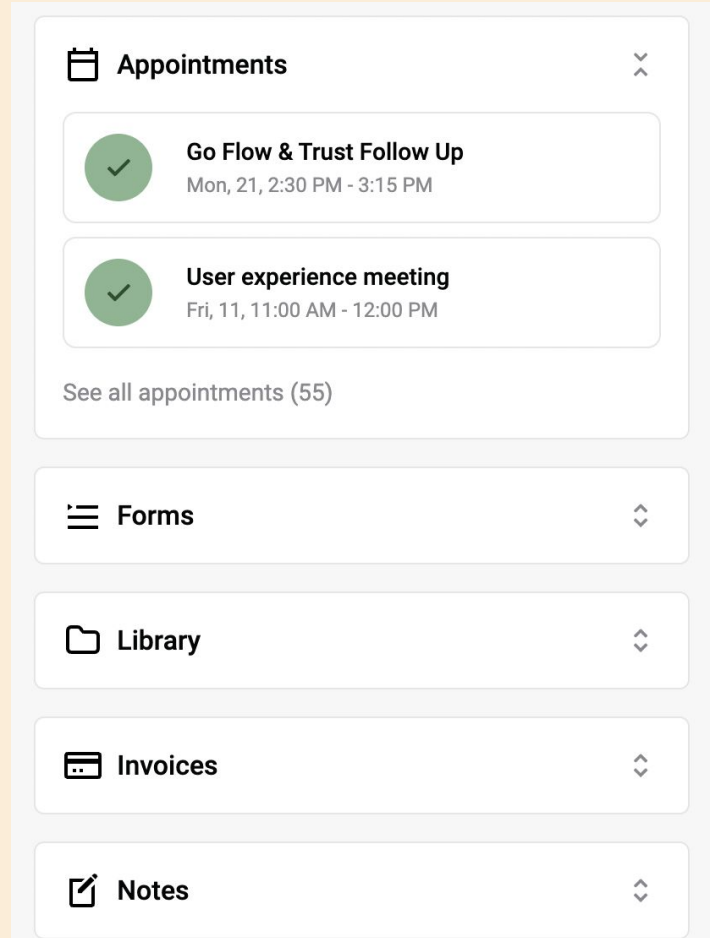


Using Practice

# All your stuff – in one place

As you interact with your coach, you'll see your appointments, invoices, form submissions, shared notes, files and links...

All in one place, neatly bucketed and organized.

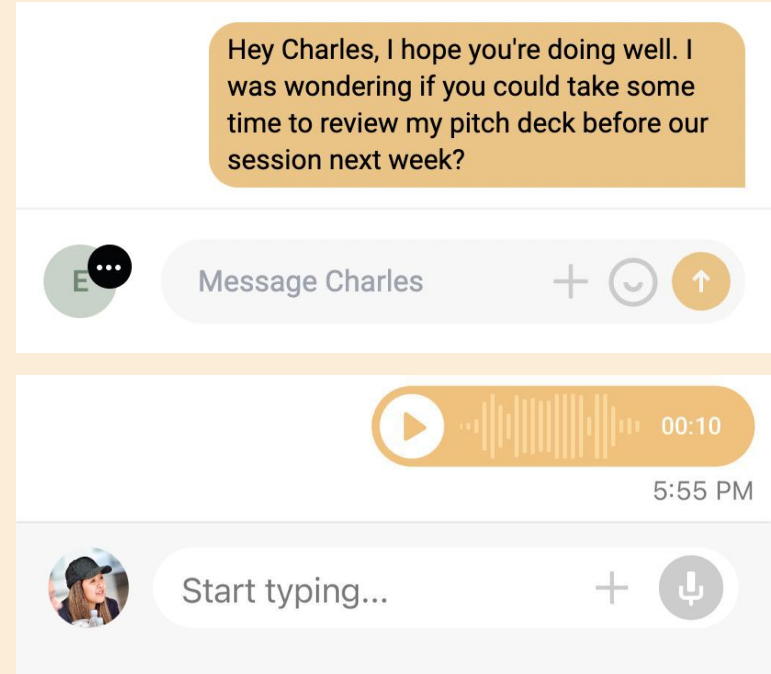


## Using Practice

# Chat with your coach

You can message your coach directly here, as well as converse through audio messages on iOS.

Note: The client portal is 100% encrypted.

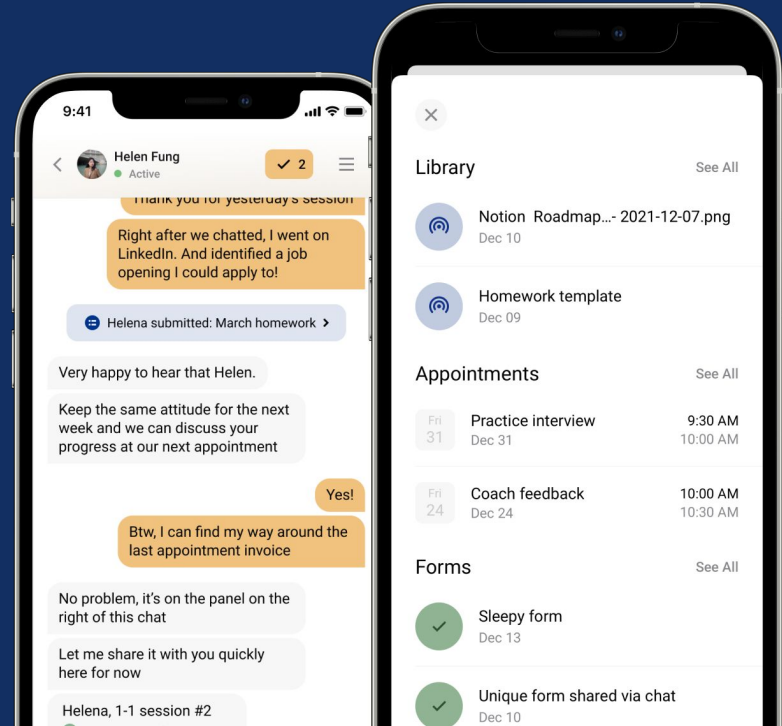




Signing in

# Optional: Get the iOS app

If you have an iPhone, you can [download our iOS app here](#) which will allow you to easily access your client portal from your phone.

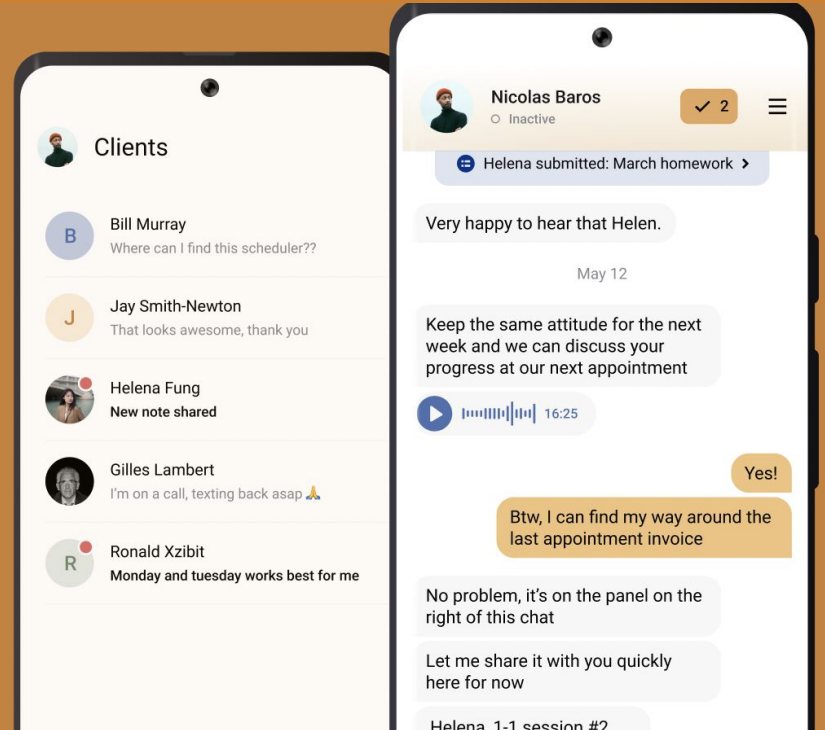


Signing in

# Optional: Get the Android app

If you have an Android phone, you can [download our Android app here](#) which will allow you to easily chat with your coach.

(More features coming soon!)





# You're all set!

If you have any questions about the platform, feel free to reach out to us directly at [support@practice.do](mailto:support@practice.do)

